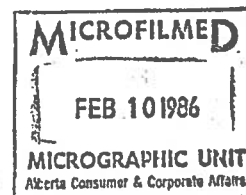


The name of the Society is the SOUTH PEACE HORSE SHOW ASSOCIATION herein referred to as "the Association".

#### MEMBERSHIP

1. Membership is open to any individual, organization or agency interested in the breeding, training, and showing of horses.
2. Membership implies agreement and co-operation with the stated policies and purposes of the Association.
3. All voting members have equal voting rights. Every question shall be decided by a vote on a motion put forward by the Chairperson or any member, and a seconder shall be required.
4. Membership fee, if any, in the Association shall be determined from time to time, by the membership at a general meeting. Any person may become a member by a favourable vote passed by a majority of the members at a general meeting of the Association, and upon payment of the fee. Such voting shall be by ballot, unless the meeting by resolution otherwise decides.
5. Membership fee shall be renewed November 1st of each year.
6. Any voting member wishing to withdraw from membership may do so upon a notice in writing to the Board through its Secretary. Any member upon a two-thirds vote of all members of the Association in good standing may be expelled from membership for any cause which the Association may deem reasonable.  
  
If any member is in arrears for fees or assessments such member shall automatically be suspended and shall thereafter be entitled to no membership privileges or powers in the Association until reinstated.
7. In order to accommodate the needs of agencies and other interested individuals that wish to remain informed of Association business but do not wish to attend meetings on a regular basis, these parties will receive a periodic newsletter and notice of upcoming meetings but will not have a vote.
8. Membership shall be reviewed annually.



## EXECUTIVE

### Board of Directors

The board shall, subject to the by-laws or directions given by majority vote at any meeting properly called and constituted, have full control and management of the affairs of the Society, and meetings of the Board shall be held as often as may be required, but at least once every three months, and shall be called by the Chairperson. A special meeting of the Board may be called on the instructions of any two members of the Board thereof provided a notice is made to the Chairperson in writing to call such meeting.

Notification of the meetings of the board shall be made by the Secretary. Meetings of the Board shall be called by ten days notice in writing mailed to each board member or by three days notice by telegram or telephone. 50% + 1 board members shall constitute a quorum, and meetings may be held without notice if a quorum of the Board is present, provided however, that any business transactions at such meetings shall be ratified at the next regularly called meeting of the Board; otherwise they shall be null and void.

### Election of Board Members

1. Any member in good standing is eligible to be nominated to the Board of Directors provided they have been members for a minimum of 30 days.
2. There is a limit of 3 years to the number of times a Board member can be re-elected to a position on the board.
3. A list of nominees for Board positions should be circulated to the general membership for consideration 14 days in advance of the general meeting. Further nominations will be accepted at the Annual General Meeting.
  - All nominees who are unable to attend in person the Annual meeting must submit in writing to the nominating committee their intention to stand for election. The nominating committee will be formed at least 60 days before the annual General Meeting.
4. The candidate receiving the most votes for each position from the members present at the general meeting is considered elected.
5. The term of office on the Board runs from the first day after the annual general election to, and including the next annual general meeting.
6. If any member of the Board of Directors shall resign their office or without reasonable excuse absent themselves from (3) three Board meetings, or be expelled by the Association, the Directors may declare the office vacated and may elect a successor in their place to hold office until the next general meeting at which time the nomination will be ratified.

Board of Directors continued

7. The Board shall consist of a minimum of 4 (four) members and a maximum of 12 (twelve) board members.
8. Any expenditure over \$250.00 (two hundred and fifty dollars) must be approved by a majority vote of the Board and must be considered at a general meeting.
9. Questions arising at, or to be decided by, any meeting of the Board shall be decided by a majority of votes. The Chair shall not vote except in cases where there is an equality of votes and in such case have a casting vote.

Duties of Board Members

1. Chairperson

- shall be an ex-officio member of all committees, ensuring ongoing co-ordination of the Association activities.
- shall, when present, preside at all meetings of the Association and of the Board.
- shall ensure that the general administrative duties of the Association are accomplished.
- shall act as a primary liaison between the association and the public.
- shall arrange for use of necessary facilities.
- shall insure, through the delegation of Chair duties, that the vice-chairperson be well versed.

2. Vice-Chairperson

- shall in the absence of the Chairperson, preside at meetings of the Association and the Board
- shall be delegated by Chairperson to act in their stead to ensuring consistency, continuity.

3. Secretary/Treasurer

- shall attend all meetings of the Association and the Board in order to keep accurate minutes of the same.
- shall take charge of the Seal of the Association.
- shall have charge of all the correspondence of the Association and be under the direction of the Chairperson and the Board.
- shall keep a record of all the members of the Association and their addresses, and shall send notice of the various meetings as required.
- In case of the absence of the Secretary, his duties shall be discharged by such officer as may be appointed by the Board.
- shall collect and receive annual dues or assessments levied by the Association and shall receive all monies paid to the Association and shall be responsible for the deposit of same in whatever Bank the Board may order.
- shall account for the funds of the Association and keep such records as may be directed.

Secretary/Treasurer continued

-shall present a full detailed account of receipts and disbursements of the annual show to the Board within 60 days of the commencement of the show.

4. Horse Show Chairperson

- shall, when present, preside at all meetings of the Horse Show Committee.
- shall ensure that the general administrative duties of the Horse Show committee are accomplished.
- shall act as a primary liaison between the Association and the public with regards to the horse show. This is done in concert with the Chairperson of the Association
- shall arrange for use of necessary facilities for the horse show.

Auditing

1. The books, accounts and records of the Secretary/Treasurer shall be audited at least once each year by a duly qualified accountant or by two members of the Assoc. other than the Secretary/Treasurer, elected for that purpose at the Annual meeting. A complete and proper statement of the standing of the books for the previous year shall be attested to by such auditor(s) at the Annual Meeting of the Association. The fiscal year of the Association in each year shall be November 1st.
2. The books and records of the Association may be inspected by any member of the Association at the annual meeting provided for herein or at any time upon giving reasonable notice and arranging a time satisfactory to the officer or officers who have charge of the same. Each member of the Board shall at all times have access to such books and records.
3. Signing Cheques  
All cheques, bills of exchange, or other orders for payment of monies or notes shall be paid by the executive of the Association. There shall be a minimum of two signing authorities which will be any two of the Chairman, Vice Chairman or Treasurer. The Treasurer is authorized to initiate payment of legitimate Association expenditures which are to be reviewed and approved at the next regularly scheduled general meeting of the Association.
4. The Association shall be carried out without purpose of gain for its members, and any profits or other accretions of the Association shall be used in promoting its objectives.
5. In event of dissolution or windup of the Association, all its remaining assets, after payment of liabilities shall be distributed to one or more charitable organizations in Canada, to be determined by a majority of the membership.

Auditing continued

6. For the purpose of carrying out its objectives, the Association may borrow or raise or secure the payment of money in such manner as it thinks fit, and in particular by the issue of debentures, but this power shall be exercised only under the authority of the Association and in no case shall debentures be issued without the sanction of a special resolution of the Society By-laws.

Custody and Use of Society Seal

The Secretary shall have charge of the Seal of the Association which seal whenever used shall be authenticated by the signature of the Secretary and the Chairperson, or in the case of the death or inability of either to act, by the Vice-Chairperson or Treasurer.

Remuneration

Unless authorized at any meeting and after notice of same shall have been given, no officer or member of the Association shall receive any remuneration.

Meetings

1. Meetings of the Board of Directors shall be called by the Chairperson as required.
2. General meetings can be called from time to time but shall be called no less than 4 times in any fiscal year.  
A newsletter or minutes will be sent to the members periodically, noting date, time and place of the next meeting.
3. Minutes will be available upon request to the Secretary.
4. A special meeting of the Association shall be called by the President or Secretary upon receipt by him of a petition signed by one third of the members in good standing, setting forth the reasons for calling such meeting, which shall be by letter to the last known address of each, post-marked 15 days previous to the meeting or 5 days by telephone. A quorum for such meeting shall be 5 voting members of the Association.
5. Annual meetings of the Association shall be held by Dec. 31 each year for the purpose of electing officers, assigning committees and for organizing its affairs for the ensuing year.
5. A quorum for any general meeting shall be 5 members of the Association.
7. Meetings will not exceed 3 hours in duration and attendance will be recorded.

By-Laws

The By-Laws may be rescinded, altered or added to by "Special Resolution" passed at a general meeting of which not less than 21 days notice specifying the intention to propose the resolution has been duly given and by the vote of not less than 75% of those members who, if entitled to do so, vote in person.

DATED THIS 3<sup>RD</sup> DAY OF DECEMBER, 1985.

NAME/SIGNATURE	ADDRESS	OCCUPATION
1. <u>Georgia Harder</u> GEORGIA HARDER	Box 374 WEMBLEY, ALTA. T0H 3S0	FORESTER
2. <u>Jack Wallas</u> JACK WALLAS	10121 106 AVE GRANDE PRAIRIE T8V 1J9	ASSESSOR.
3. <u>Kathleen Moisan</u> KATHLEEN MOISAN	9708 128 AVE. GRANDE PRAIRIE, ALTA T8V 6K4	VETERINARIAN
4. <u>Cathy Hartley</u> CATHY HARTLEY	GENERAL DELIVERY GRONDALE, ALTA. T0H 1X0	DOG GROOMER
5. <u>Kathleen Smith</u> KATHLEEN SMITH	9309-71 AVE. GRANDE PRAIRIE, ALTA T8V 6E2	LEGAL SECRETARY
6. <u>Lorna Lysons</u> LORNA LYSONS	5703-99 AVE GRANDE PRAIRIE, AB T8V 2G3	House hold Engineer
7. <u>Brenda Allbee</u> BRENDA ALLBEE	RR #2, Box 19, <del>Willet</del> Grande Prairie, AB T8V -229	College Student
Witness		

NAME/SIGNATURE                      ADDRESS                      OCCUPATION

1. GEORGIA HARDER                      Box 374                      FORESTER  
    Georgia Harder                      Wembrey, Alta.                      T0H 3S0
2. JACK WAHNAS                      10121 106 AVE                      ASSESSOR.  
    Jack Wahnas                      GRANDE PRAIRIE
3. KATHLEEN MOISAN                      9708 128 Ave                      VETERINARIAN  
    Kathleen Moisan                      Grande Prairie, Alta                      T8V 6K4
4. CATHY HARTLEY                      @GENERAL DELIVERY                      DOG GROOMER.  
    Cathy Hartley                      @GRONDALE. ALTA.                      T0H 1X0
5. KATHLEEN SMITH                      9309-71 Avenue                      Legal Secretary  
    Kathleen Smith                      Grande Prairie, Alta                      T8V 6E2
6. LORNA LYSONG                      5703-99 st                      housewife  
    Lorna Lysong                      Grande Prairie, Alta                      engineer  
    T8V 2G3
7. BRENDA ALBEE                      RR#2, Box 19, sites                      college  
    Brenda Albee                      Grande Prairie, AB                      student  
    T8V-2Z9  
    (Witness)