



## **SPHC 2018 Members Drop in Riding Procedure**

**Purpose** - The purpose of this procedure is to create a defined process for members to utilizing the facilities that have been developed by our Club at Evergreen Park on Tuesdays.

**Adults Members** – Adults are allowed to jump questions (obstacles) that they have schooled with instruction but not beyond the level competed. At all times a ground safety person must be in attendance and be prepared to call and give instructions to emergency personnel.

**Juniors** – Junior riders **MUST** ride only with an Approved Coach.

**Approved Coach** – A list of approved coaches can be found on the South Peace Horse Club website. Approved coaches are **NOT** allowed to instruct students beyond the level that they have competed in the said discipline.

**Fines** – Riders caught breaking the rules or utilizing the facility when it is not booked will be subject to fines. It is the responsibility of the rider to ask their coach to show them their confirmation email from SPHC.

\$50 for first infraction; \$100 for second infraction; \$200 for third infraction and suspension from SPHC activities for a period of time or the entire season.

**Rider Equipment** - All riders must wear their own approved ASTM/SEI helmets. Riders must wear proper riding footwear – a hard-soled boot with a minimum ½” heel and a maximum 2” heel. Please tie long hair back. Standard riding wear is expected. No tank tops or baggy clothing. Body protectors are compulsory and must fit correctly to participate in **ANY** Cross-Country schooling.

Proper tack for the horse based on the discipline requirements. All tack **MUST** be well fitted and should be clean and in good condition for both rider and horse safety. Use of any jumping equipment without director or clinician request is prohibited.



## **SPHC 2018 Coaches Scheduled Lessons Procedure**

**Purpose** - The purpose of this procedure is to create a defined process for approved coaches to bring their students for instruction utilizing the facilities that have been developed by our Club at Evergreen Park.

**Approved Coach** – A list of approved coaches can be found on the South Peace Horse Club website. Approved coaches are **NOT** allowed to instruct students beyond the level that they have competed in the said discipline.

**Booking Procedure** – Approved coach or representative must book in writing a minimum of one week in an advance by emailing [southpeacehorseclub@gmail.com](mailto:southpeacehorseclub@gmail.com). Details of the approximate number of students, the type of lesson, the equipment needed, and the expected time of arrival must accompany the email. A confirmation email will be provided by SPHC to be shown to Evergreen Park staff or your students that the space has been booked.

**Payment Policy** – The day rate of \$150.00 can be sent in advance. **ALL** cheques are to be made out to the South Peace Horse Club (SPHC), please note riders name in memo spot. Mailed to Box 834 GP Main, Grande Prairie, AB T8V 3R5. E- Transfers will also be accepted and can be sent to [southpeacehorseclub@gmail.com](mailto:southpeacehorseclub@gmail.com) Please make security question password – SPHC2018.

The hourly rate of \$20.00 per hour be submitted to the Club via email transfer a maximum of 24 hours following the lesson.

**Fines** – Coaches caught utilizing the facility without booking will be subject to fines. \$100 for first infraction; \$200 for second infraction; \$400 for third infraction and suspension from SPHC activities for a period of time or the entire season.

**Cancellation Policy** – To be respectful of Evergreen Park it is expected that bookings be canceled in writing a minimum of 48 hours in advance. Unsafe weather conditions being the only exception.

**Rider Equipment** - All riders must wear their own approved ASTM/SEI helmets. Riders must wear proper riding footwear – a hard-soled boot with a minimum ½” heel and a maximum 2” heel. Please tie long hair back. Standard riding wear is expected. No tank tops or baggy clothing. Body protectors are compulsory and must fit correctly to participate in **ANY** Cross-Country schooling.

Proper tack for the horse based on the discipline requirements. All tack **MUST** be well fitted and should be clean and in good condition for both rider and horse safety. Use of any jumping equipment without director or clinician request is prohibited.